




UNIVERSITY OF  
SOUTH FLORIDA  
UNIVERSITY COLLEGE

June 7, 2011

**MEMORANDUM**

TO: Judy Genshaft,  
President

THROUGH: Ralph C. Wilcox,  
Executive Vice President and Provost

FROM: Sandra M. Cooper   
Interim Executive Director  
USF University College

SUBJECT: Request for Establishment of Self-supporting Cost-Recovery Courses and Related Tuition Waivers

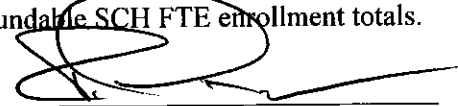
In accordance with Board of Governors Regulation 8.002(2)(b)4 (Continuing Education), I hereby request establishment of the following self-supporting, cost-recovery courses for the purpose of creating opportunities for progression toward degree completion by recovering the instructional and administrative costs associated with conducting these courses during summer C, 2011:

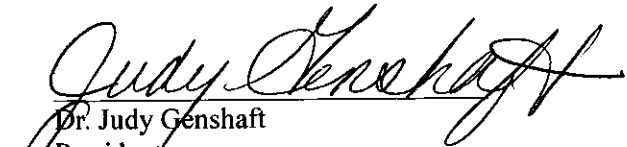
53052	ASL	2140C	Section 007	Basic American Sign Language	4 SCH
56786	MHS	5480	Section 901	Human Growth and Development	3 SCH

The following are requested: The use of a tuition waiver and the establishment of the following fees for these self-supporting, cost-recovery courses which are equivalent to tuition rates plus a flat fee as follows:

\$170.80 per Undergraduate Credit Hour  
\$365.71 per Graduate Credit Hour  
Plus a flat fee of \$37.00 per student per term

Student fees shall be charged against the revenue generated by these self-supporting courses. The balance will be deposited into a Continuing Education auxiliary account in University College. All USF costs associated with the program will be recovered from this auxiliary fund. No deposit of regular tuition into the Incidental Trust Fund will be made for these students; consequently, no fundable student credit (SCH) will be produced. Required reports to the Registrar's Office will ensure that the students have received the appropriate account waivers to be excluded from fundable SCH FTE enrollment totals.

Approvals:   
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Dr. Ralph Wilcox  
Executive Vice President and Provost  
University of South Florida

  
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Dr. Judy Genshaft  
President  
University of South Florida

Attachments:  
USF Summer Self-funded Program Guidelines  
Revenue/Cost Recovery – Summer Self-funded Four Credit Hour, Undergraduate  
Revenue/Cost Recovery – Summer Self-funded Three Credit Hour, Graduate